



ALLIANCE UNIVERSITY

*Private University established in Karnataka State by Act No.34 of year 2010
Recognized by the University Grants Commission (UGC), New Delhi*

RE-REGISTRATION POLICY

Name of the Policy	Re-registration Policy
Description of the Policy	Policy for students' re-registration after completing the maximum duration of the program
Policy Applicable to	Students who have not completed the course within the maximum duration of the program as per the UGC guidelines.
Approval Authority	UGC Regulations
Approval Date	Applicable from 2015 onwards
Responsible Office / Department	Office of the Registrar (Administration)



ALLIANCE UNIVERSITY

Private University established in Karnataka State by Act No.34 of year 2010
Recognized by the University Grants Commission (UGC), New Delhi


Date:19.09.2016

Policy on Re-Registration

The minimum and maximum time duration for every program/course is detailed in the course catalogue. If a student is unable to complete the program/course within the stipulated duration, the following policy will be implemented.

- As per the UGC guidelines, effective from 2015, the uniform span period to complete any program /course and obtain a degree is N+2 and would be applicable for all the programs across Alliance University; in N+2, 'N' stands for the scheduled period of the course.
- Further, the student must pass the examinations in all semesters in the scheduled period, stipulated for that program/course, failing which the Student's University Registration automatically ceases. e.g., the time duration for the MBA is 2 years and as per the N+2 guideline of the UGC, the student should complete the course in the maximum duration of 4 years.
- If a student is not able to complete the course within this period and he/she wishes to continue and complete the program, the student must complete the re-registration process. Further, the student would be required to pay the stipulated re-registration fee.
- The Re-registration would be valid only for one year from the date of Re-registration.
- In the process of Re-registration, the student should follow the guidelines mentioned below:
 - a) Apply for Re- registration to the Registrar in the prescribed form available at the Office of the Registrar.
 - b) After due approval for Re-registration, the student should pay the Re-Registration fee and Re- Exam fee as applicable.
 - c) The Re-Registered student shall be allowed for the examinations only and will not be considered for merit ranking.
- In exceptional cases the University may provide an additional year of extension or can reject the extension plea of the student.
- The Re-Registration guidelines are subject to changes with time and decision of Alliance University will be final.




Madhusudan Mishra
Registrar